May Monthly Meeting Minutes

**Date:** Tuesday, May 22\(^{nd}\), 2018  
**Time:** 6:30pm – 8:00pm  
**Location:** Spoke + Spy Ciderworks, Middletown

**Present:**  
Sheri Dieso (SD) Board member  
Alicia Dolce (AD) Board Member  
Sara Holmes (SH) Board member  
George Penniman (GP) Board member  
Leonard Wyeth (LW) Board member  
John Geary (JG) CTPH member  
Sandy Gill (SG) CTPH member  
Bill Freeman (BF) CTPH Member  
Zach Nelson (ZN) CTPH Member  
Cat Young (CY) CTPH member

**Distribution:** Available on website

“We,” “our,” “us,” and “CTPH” refers to the Connecticut Passive House group.

**Issues discussed:**

**CHFA’S PROPOSED AMENDMENTS**

1. Alicia described the Connecticut Housing Finance Authority (CHFA) proposed amendments to the Low Income Housing Tax Credit (LIHTC) Qualified Allocation Plan (QAP) and how it removes the incentive for Passive Houses in affordable multifamily projects.
2. Alicia and Bill will attend the public hearing on 5/23. Alicia will speak on behalf of CTPH, Bill will speak as a business owner.
3. Alicia sent around a draft letter, which people can use to customize and send to decision makers.
4. Sara will work with Alicia to put together an eblast to rally letter-writers.

**MAY 10\(^{TH}\) EVENT RECAP**

5. 5 sponsors: Celco, Mitsubishi, Architectural Building Resources, Boral, Minotair
6. George gave a financial report.
7. Next time:  
   a. Moderate Q&A better  
   b. Have predetermined questions
c. Have a “What is Passive House table”
d. More time afterwards for networking (In the case of Two Roads, people could be encouraged to move to the public tasting room bar)

8. Should we have CTPH merchandise? Water bottles, etc.

NEXT EVENT
9. September, a Tuesday or Thursday mid-month
10. Steve DeMetrick from DeMetrick Housewrights
11. Same as, or similar to, his talk about NESEA’s BuildingEnergy Boston 2018: “KISS (Keep It Simple, Smartypants): A Builder’s Perspective On Straightforward Construction Details For Constructing A Low-Cost, High-Performance Home”
12. Stony Creek Brewery

COMMITTEES
13. Outreach & Advocacy: Alicia, Bill, Sandy
14. Sponsorship: George, Bill
15. Marketing & Publicity: Cat and Jon Ellis
16. Education: John
17. Events: the Board (for now)
18. Awards: the Board (for now)
19. Sheri will write down what she’s ordered and arranged for past events (food, etc) for future events.
20. Committees have authority to make decisions and take action.

NYPH18
21. CTPH has three free conference passes. Contact Sara for the code.
22. CTPH members get a 10% discount. The code will again be circulated in a members-only email.
23. Add CT Green Bank’s “How We Build, How We Live: The Impact of Housing on Our Health and Wellness” conference – June 8th.

SPONSORS
24. Huber Engineered Woods is our first Annual Sponsor. They are Level 1.
25. Wasco asked for Annual Sponsor information. Sara will resend. Update: Wasco signed on at Level 2
26. Connecticut Green Bank’s fiscal cycle is coming up which means we need to submit our request for the next year. Bill said he would contact them. Update: Sara submitted our 2018 Description of Activities & Budget Outline to Kim Stevenson.

WEBSITE
27. The by-laws will go up on the website.
29. Remind members they can upload their own projects to the website.

MISCELLANEOUS
30. We should put together a presentation for building departments.
31. Consider a web-based collaboration site such as Basecamp or Slack.
32. Sheri will look into getting a conference call # for meeting call-ins.
33. Peter Harding would like to be considered as a new Board Member.
34. Cat will work with Jon Ellis on a brochure in time for NYPH18.
35. Sheri will ask CTGBC if we can collaborate on their awards program.

UPCOMING MEETINGS
36. Following our “third Tuesday” rule, future monthly meetings will be June 19th, and July 17th.

Meeting concluded at 8:00pm.

Submitted by: Sara Holmes, Secretary