



September Monthly Meeting Minutes

Date: Monday, September 10th, 2018

Time: 6:40pm – 8:10pm

Location: George Penniman Architects, CT

Present:

Sheri Dieso	SD	Board member
Alicia Dolce	AD	Board member
Sara Holmes	SH	Board member
George Penniman	GP	Board member
Leonard Wyeth	LW	Board member

Distribution: Board members

"We," "our," "us," and "CTPH" refers to the Connecticut Passive House group.

Issues discussed:

MISCELLANEOUS HOUSEKEEPING

1. Insurance has been set up through The Hartford. George will set up payment.
2. IRS issues are resolved without penalty.
3. Upcoming events are on the website. More will be added.

SEPTEMBER EVENT

4. Tuesday, September 18th at Stony Creek Brewery.
5. We need a minimum of 75 attendees to avoid a penalty tied to the cash bar option.
6. Sheri ordered more tablecloths.
7. Leonard will provide a wireless microphone and headset.
8. The venue will provide tables, including for event sponsors.
9. The venue will provide a projector and screen.
10. Steve should bring his own laptop (and power!) and the presentation on a backup USB.
11. Leonard will bring a back-up Apple laptop. George will bring a backup PC laptop. With power!
12. Sara will make a vendor and sponsor slideshow to run during registration and networking. There could also be extra information, e.g. upcoming events, conferences, etc.
13. George will emcee and include:
 - a. Acknowledge sponsors
 - b. Introduce Lance Dyer for Fujitsu/Ventacity's 5 minutes



- c. Become a new member tonight and cost of your ticket will count towards payment.
 - d. For architects seeking CEUs for this presentation, we will not submit it for you, but in our next newsletter we will include instructions on how to self-report it.
 - e. CTGBC Awards ceremony on October 4th, includes Passive House award
 - f. Ventilation for High Performance Commercial Buildings - a partnership event between CTPH, CTGBC, hosted by University of New Haven.
 - g. If time:
 - i. PHIUS conference in Boston 9/19-23
 - ii. NAPHN conference in Pittsburgh 10/17-21
 - iii. Water bottles
 - iv. Vest orders
 - v. Books (New England Forges Ahead, etc)
 - h. Restrooms
 - i. Schedule
 - j. Introduce Steve
14. We should arrive at 5:00 for set up.
15. Our giveaway will be a water bottle.
16. George will ask Kathryn to bring a fishbowl for the raffle.
17. George will prepare checklist to be used for this and future events.

OCTOBER EVENT

- 18. "Ventilation for High Performance Commercial Buildings" - a partnership event between CTPH, CTGBC, hosted by University of New Haven.
- 19. We are contracted with University of New Haven (UNH) for October 25th.
- 20. Sheri will try to get in touch with Barry Stephens this week to finalize flyer so we can all begin to advertise the event.

LEGAL STATUS

21. Alicia has asked around about non-profit verses nonstock corporation. She will continue to do research to help decide if we should stay the course, or change, based on upsides and downsides to both. Some issues are:
- a. Lobbying (what are the limits?)
 - b. Ability to give scholarships
 - c. Paid employees
 - d. Paperwork – to change status and yearly taxes, etc.
 - e. Cost to switch
 - f. Real estate ownership
 - g. Investments



22. Leonard recommends continuing to use legal counsel for future changes and advice. He will no longer pay for legal fees. We can stay with Hudson & Kilby, or Alicia can seek legal counsel elsewhere and start over.
23. NESEA is a non-profit.
24. Sheri will check to see if CTGBC is a non-profit.

CO-SPONSORS AND COLLABORATORS

25. AIA's new Executive Director Gina Calabro is interested in co-sponsoring and advertising CTPH events.
26. We will put together a program for late February to collaborate with AIA. It will be a general "What is Passive House" with presenters from CTPH. Venue, date, and speakers, TBD.
27. Alicia asked if we should consider participating in next year's New England Passive House consortium conference. She put in a lot of time into this year's event in New Hampshire. Concerns are:
 - a. Distance: A venue further than southern New Hampshire seems to far for CT participants.
 - b. Profit-sharing: Establish up front what each organization will get. CTPH is not interested in paying for other organizations interns/employees.
28. CTGBC will partner with CTPH for the October ventilation program. Sheri is the point person for that collaboration.
29. AIACT will publish an article written by and about CTPH in their Architect magazine. Sheri to ask how many words it should be and what the deadline is. Leonard offered to write it.

NESSBE

30. The Northeast Summit for a Sustainable Built Environment will be March 8-9, 2019 in New Haven.
31. We should have a presence. This could be in the form of a presentation focused on Affordable Housing.
32. From their website: *Affordable Housing: Sustainability is sometimes seen as a privilege of the rich; high-performance affordable housing brings the benefits of sustainable design to people of all means. Topics may include housing project case studies, housing policy, or the economic case for green affordable housing.*
33. We will all ask around to see who could present. CHFA could be a resource to find potential speakers.
34. Submissions for the Call for Presentations are due December 17th.

UPCOMING PROGRAMS

35. CTPH is collaborating with CTGBC on their awards program, which has introduced a Passive House Green Building Award. CTPH is also a sponsor to the event.



- 36. We should facilitate PH training for buildings
- 37. We should figure out a way to reach developers. There were many at our first event.

WEBSITE

- 38. Upcoming events will be added.
- 39. Alicia's article, "CT Reaffirms Passive Affordable Housing," about CTPH's outreach campaign is published in Passive House Buildings magazine. The flipbook will be linked from our website.

MERCHANDISE

- 40. Water bottles at event.
- 41. Vest orders at the event.

FOLLOW-UP

- 42. Sara and George will follow-up with UI and Eversource on CT Green Bank's suggestion of asking them for sponsorship.

UPCOMING MEETINGS

- 43. Following our "third Tuesday" rule, the next monthly meeting is October 16th.
- 44. Since the third week in November is Thanksgiving, that meeting will move to the second Tuesday, November 13th.

Meeting concluded at 8:10pm.

Submitted by: Sara Holmes, Secretary