



February 2019 MEETING MINUTES

Date: Tuesday, February 19, 2019
Time: 6:00pm – 7:30pm
Location: EnergizeCT Center, North Haven

Present:

Philippe Campus	Board member
Sheri Dieso	Vice President
Alicia Dolce	Board member
Bill Freeman	
Sara Holmes	Secretary
George Penniman	Treasurer
Leonard Wyeth	President
Katie Zoppo	Board member

Call-in: Catherine Young
Dylan Martello

Distribution: All present, post on website

“We,” “our,” “us,” and “CTPH” refers to the Connecticut Passive House group.

TREASURER

1. George gave a balance report summary. Ongoing costs include website maintenance, updating, and hosting.
2. Alicia requested a breakdown showing costs, e.g. website costs.
3. Philippe suggested considering a different hosting service besides Go Daddy. He is concerned about cost and security; he will send Leonard a link to the local service he uses.

SPONSORSHIP & MEMBERSHIP COMMITTEE

4. Eversource is a new Level 3 Annual Sponsor.

MARKETING & PUBLICITY COMMITTEE

5. Cat will put together a directory for future event publicity, so the work can be handed off. This can be a Google Doc, editable by anyone with the link.
6. Cat will make a manual for marketing, listing duties and tasks, so it's easy to hand off.
7. Cat will coordinate with Jon to see if there's a place to put these documents on the website for member access.



8. Katie suggested CTPH get hooked into the “Passive House Accelerator” website – <https://passivehouseaccelerator.com>. Could be a good place to post our events. *Cat signed us up.*

GROWTH COMMITTEE

9. Before the next meeting (March 19), Philippe will try to organize a conference call with Ken Levenson.
10. Leonard requested Ken to share as much of NYPH’s budget as he’s willing, even if it’s just the outline of how it’s organized.
11. We need to focus on budget, policy, events, Board involvement.
12. We should have an annual budget.
13. Cat will share a template “statement of work” for freelance work (from UpWork) for a paid intern.
14. A paid intern could be used for intense work for one event such as a New England Passive House (NEPH) symposium.
15. Board needs a budget to see if we can realistically afford an intern.
16. Sheri will find out more about CTGBC’s paid intern.
17. Bill will send information on a Board training program in New Haven to Leonard and Sara – The COMMUNITY Foundation for Greater New Haven.
18. Board training should be mandatory for CTPH Board members.

OUTREACH & ADVOCACY COMMITTEE

19. Alicia has been in touch with Kathy Dorgan who has not heard anything about the November CHFA campaign. The staff will probably be changing, so we must stay connected and plugged in. Alicia will try to check in with Charles Emerson before the next meeting.
20. Alicia reported the Building Energy Exchange has a “Passive House Primer” presentation they will license for use for \$2,500/2 years. No one present had seen it, but Katie heard from Lois Arena (who has given it) that it is a very general overview told as a story about people living in a house. More details here: <https://be-exchange.org/insight/the-passive-house-primer/>
21. There are 4 energy bills in committee. Alicia to follow-up next meeting.
22. Our approach for legislative action might be for CTPH to put together legislation and Leonard will try to get it in through Norm Needleman’s office (CT State Senator / Chair of Energy & Technology / Member of Commerce; Finance, Revenue & Bonding; Transportation)

EVENTS COMMITTEE

23. February 28th event
 - a. Profit will be split 50/50
 - b. It is a free event.



- c. 30 signups so far.
- d. Sara will check that the link to the AIACT event is on our website. *It was.*
- 24. Aiming for next event in late-April / early-May.
- 25. Chris Corson has agreed to present a general talk about pre-fab. George will work with him to pick a date.
- 26. Discussed the option of having multiple people on a panel, but since Corson has already agreed, we will proceed as planned.
- 27. Future potential speakers panelists might be PBS (modular in PA), BrightBuilt (pre-fab in Portland, ME), and/or Gologic (pre-fab in Belfast, ME).
- 28. Possible venues are:
 - a. First choice: Stony Creek (penalty if lower than 75 attendees)
 - b. District (expensive)
 - c. Digital Surgeons (part of District complex) (not the right size, expensive)
 - d. Two Roads Brewing (price went up)
 - e. Thimble Island (free to non-profits, but space not great)
- 29. Canada and New England are hotspots for prefab.

AWARDS COMMITTEE

- 30. CTGBC will hold awards at the end of October. Sheri will talk to them about having another Passive House category sponsored by CTPH.
- 31. Leonard will bring up a potential Passive House category within the AIACT awards during his Design Committee meeting.

EDUCATION

- 32. Some places offer online + classroom training.
- 33. CTPH website will add trainings to calendar – Yestermorrow, NYPH, PASSIVEhouseMA, etc.
- 34. Leonard will ask University of Hartford if they have space for us to provide training (a classroom setting for a week or two)
- 35. Alicia will share PHMA contact with Sheri to find out about how they set up their trainings.

AIACT CONFERENCE

- 36. September 12-13 at Mohegan Sun
- 37. There is a Passive House
- 38. Using ArchitectureBoston Expo (ABX) as model
- 39. CTPH will consider asking the other New England groups to get together for a table.
- 40. Should CTPH propose a presentation?
- 41. Leonard will ask Gina about possible involvement from CTPH.



FOLLOW-UP

42. Prior to the meeting, Nick Jones brought this to our attention and offered to see if CTPH can be involved somehow: Construction Institute's upcoming "Fundamentals of Passive House: What is it, Really? A CI-101 Collaborative" on May 14 at University of Hartford – <https://construction.org/events/EventDetails.aspx?id=1198733&group=>
43. We want some PH sites and projects to visit. Sara will ask for volunteers in the next newsletter.

MEETINGS

44. The next meeting is schedule for March 19, location TBD. *It will be at Kenneth Boroson Architects office in New Haven.*

Meeting concluded at 7:30pm.

Submitted by: Sara Holmes, Secretary